

January ASC Minutes – 1/7/23

2:00 p.m. – Meeting opened; Traditions and Concepts read

2:10 p.m. – Group roll call and Recorder apology for not completing prior month's minutes on time

2:19 p.m. – Review of rules of conduct and parts of policy

2:21 p.m. – Reports

Facilitator report – Monica C. – internal audit, conducted per policy at change of Treasurer position, was conducted and is available for member review.

RSC will be Feb 3, 2024 at RFATX from 9-5

Report Approved

Co-Facilitator Report – Sean F. – ALL SUBCOMMITTEES NEED SUPPORT, so announce support needed at homegroups; worked on GSR orientation for ASC approval. The proposed packet should be brought back to the groups, and any changes should be sent to Policy Chair at policy@ctana.org. NOTE: Per policy, Co-Facilitator is responsible for temporarily chairing subcommittees that do not have an elected chair; he will attend any needed subcommittees next month. – *Report Approved*

Recorder Report – Alex F. – already discussed, minutes from last and current month will be turned in within 2 weeks of Jan ASC (prior to 1/21/24) – *(Lack of) Report Approved*

Treasurer Report – Robin C. – See report for monthly balances and spending. Audit was conducted by Robin C., Monica C., and David P. on 1/7/24 (previous treasurer was unavailable). There were several discrepancies found, as well as pre-signed checks. We pay sales tax on literature sales every quarter, and it was approximately a month behind, so the upcoming payment will contain an additional month. TBRNA quarterly payment was also off by a month, and will likewise be adjusted. – *Report Approved*

RCM I – David P. – Report and RSC minutes were sent out prior to this month's ASC. On Feb 3, RSC will be hosted in Austin (RFATX, see above). The Area hosting usually provides breakfast/coffee, etc. for RSCs, so that needs to be coordinated. *(Facilitator note – that is not a requirement in our policy, but is customary and ideally should be followed. TBD in Open Forum)*. Alt. Regional Delegate sent surveys from Southern Zonal Forum that can be filled out (GSRs should take back to groups). 3/31 deadline for survey on revision of H&I Basics. Report also contains link to Regional PR on Zoom and service opportunities (ex. Service Pool Chair). EACNA takes place on 1/12-14 at Marriott Airport in San Antonio (link in report). Our ASC will donate \$789.16 to Region. RCM volunteered to provide donuts. Consensus reached on \$300 budget, David P. will front and Area will reimburse. Also, there is no RCM II, so GSRs should inform groups of that opening. – *Report Approved*

2:51 – Trusted Servant roll call belatedly taken

Facilitator – Monica C. – Present

Co-Facilitator – Sean F. – Present

Recorder – Alex F. – Present

Alt. Recorder – None

RCM I – David P. – Present

RCM II – None

Treasurer – Robin C. – Present

Activities – None

CW – Anel J – Present

H&I - Tony C. – Present

Policy – Patrick H. – Present

Public Relations – Ann Marie M. – Present

2:57 – New GSRs recognized, new attendees greeted

John – GSR for Regeneration X

Justin – AGSR for Spiritual Mechanics

Nicole – first time at ASC

Jaycee – GSR for Never Alone

Kristin G – GSR of new group Manor Meeting Makers (12800 Lexington St. in Manor on Wednesdays at 6:30)

Mark – New GSR for Eastside

Seth – first time at ASC

3:00 – Group Reports and Open Forum – *GSRs please bring requests for support back to the groups*

Stay & Change (Monday nights) – attendance has slowed down, usually 5-9 people or fewer. Literature study, reading Basic Text front to back currently.

Courage to Change – Susanne C – attendance slow, requesting support – candlelight meeting.

Free at Last – Neal (Saturday at RFATX, 10:30 a.m.) – group conscience has granted flexible closing time (between 11:30 and noon). Alt GSR and Secretary positions are open. Asking for support; moving to RFATX has decreased some attendance.

12 Steps to Freedom – Tangie – (Saturdays 7:30-9 p.m. at RFATX) – needs support and speakers. Step-oriented meeting (one speaker per night per step).

Freedom Group – Allen E (Sunday nights at 6 p.m. at RFATX) – hosts Area-wide birthday night at the end of the month, attendance at last month's was close to 100 people. All are welcome.

Our Gift – Michael (Thursday nights at 7:30 in Jarrell) – needs support, good coffee (Texas Pecan this month). Donated \$12.25 to NAWS, \$12.25 to Region, and \$24.50 to CTANA this month.

Spiritual Mechanics – Keith (Tuesday 7-8 in Cedar Park) – New GSR is Justin, next elections in May 2024. Usually 1-5 newcomers attend per week.

Young, Clean, and Free – Tyler – (Sundays at RFATX) asking for support, especially young people

DesencadeNAdos – Juan A (Tues/Fri 7-8:30) – Tues meeting is officially bilingual, but all are welcome at either meeting. Needs support.

Here and Now – Tony C. (Wednesdays) – There will be cake.

New Hope – Christina D (Tuesdays at 7:30) – routinely present at 6:30 for fellowship prior to meeting, candlelight meeting. All are welcome, needs support.

Clean and Free – Jaime – Jan 30 at 7:30 p.m. speaker meeting and potluck

Never Alone – Richard – wants a favor from Area: to accept mail on their behalf (at CTANA P.O. box) for group since they're a Zoom meeting.

➔ Discussion of mail responsibility; suggested that Richard make a proposal next month. Some question of mail-checking responsibility, tabled for later

3:21 – Old Business (none) and New Business

Reminder from Facilitator – proposals should be submitted to Area at least 5 days prior to ASC for consideration that month

Tony C. – Proposal for policy change. Background: policy subcommittee formed and spent a year revising policy, which was completed last year, but it's still listed as a subcommittee (part of administrative body) instead of an Administrative Body position. Since we did a recent

overhaul, and since Tim S. served last year solo, proposal suggests that Policy be returned to a single Policy Facilitator (member of Admin Body) instead of a subcommittee.

Question by Justin S, clarification by Todd B that policy subcommittee was actually ad hoc, not a formal policy change, further discussion.

➔ *Consensus Achieved* – Policy subcommittee changed to Policy Facilitator

Anel J – Common Welfare – 6 addicts in attendance this past month, reviewed and worked on pamphlet and policy draft for submission to Area for approval. Potential workshops this coming year. Still needs support, please announce at homegroups. Meets 6 p.m. on last Monday of the month via Zoom, also on calendar.

Question from Patrick H – Policy does not list CW as giving a subcommittee report. Literature is no longer a subcommittee, and CW should be added. Patrick H. will update Policy to reflect these changes.

Question from Justin S – what is CW? Anel gave explanation, Monica referred to Policy. (POI: Policy is available online at ctana.org)

Kent L – Activities stand-in report re: Holiday Function – successful event, of \$700 allotted, \$567.67 spent, returned \$132.33 to Treasurer today with receipts. There are approx. 10 tubs of Activities supplies that need to be taken (currently stored at Kent's house).

Tony C – H&I – thanks to David A for service in 2023. Subcommittee is now meeting hybrid, orientation can be done by Zoom as well. Working on central address for all inmate letters (working with Susan G), also working on developing a list of sponsors for those behind walls. Budget will be reviewed quarterly. Currently serving 11 total facilities, coordinators are VERY needed, as are speakers. There are a few new possible facilities, including CTTC and Austin Transitional Center, who are interested in having H&I come in or come back. Regional H&I Coordinator is working with TBRCNA committee on asynchronous TDCJ orientation. Co-Facilitator for H&I also needed, 2 year cleantime requirement. PLEASE share at homegroups.

POI from Monica – TDCJ certification is already available online on Volunteer Information page (tdcj.texas.gov). There will be a workshop at Region on how to do that orientation.

Literature Bank – NOTE – out of order; should be in Admin Body, not subcommittees. Will be adjusted next month. Jonathan F gave report on inventory and financials. Money orders generally preferred, exact change is okay. Lit bank opens at 4, closes halfway through ASC to count inventory. No orders will be taken after that point. Orders will ONLY be filled on the day of ASC, NAWS order will be filled at that time as well. No emergency orders under any circumstances. When ordering literature, please order by accessing ctana.org/downloads ➔ Service Area Group Files ➔ CTANA Literature Order Form January 2024. Requesting \$ from Area for NAWS and H&I. Could use support.

Todd B – Policy says any form of payment is fine, so it should be okay to pay cash and expect change. Richard – Lit bank should not be accountable for change, as someone would have to be assigned to be responsible for that cash. Money can get lost that way, and no one should have to use their personal money to make change.

Clarification that there is no policy on payment form, the request for money orders is just a request, not a requirement. Groups can also decide to donate the change to Lit Bank.

Patrick H – Policy (not in policy to provide a report, but has questions):

Was he supposed to add Literature Facilitator to policy? Some parts are inconsistent with decision to shift Lit Bank from Admin Body to subcommittee. Facilitator clarified that Policy Chair will make edits and submit them to the body next ASC. Once approved, he can update the Policy documents and submit them to Webmaster for publication on ctana.org.

Question from Robin C. re: Lit Bank – Why is Lit Bank spending more than they brought in? Response from Richard – H&I materials were included on last order, which came out of last year's budget.

Robin pointed out that we will run out of money if we keep spending over the amount of money we have. If we are planning to spend according to the approved budget, we need to be pulling in more money. Also, when does the order come out of book drive money, as opposed to LB budget? → Budgets need to be reevaluated.

Todd B – suggested money should be taken out of H&I book drive money collected at Holiday Function.

Facilitator – can Treasurer use H&I Book Drive funds to purchase H&I Literature? Question from Lauren – are we changing the budget then? Treasurer again expressed concerns that budget is unsustainable, since so far we haven't brought in money comparable to previous years. Point made (by Lauren) that Book Drive money and H&I budget are entirely separate, so doesn't that imply a budget change that requires consensus? Facilitator – H&I will still have same budget. Kent – isn't this just earmarking all over again? Proposal made and approved stipulated that Book Drive \$ is *in addition to* H&I budget. However, H&I hopes to spend less over time and give consistent reports. First \$6000 MUST be used for books, but not earmarked. Consensus reached – Lit Bank will provide total spent on H&I to Treasurer for accounting.

PR Report – not much to report; last meeting covered interests and tentative calendar of events. Co-facilitators will be voted on at next meeting. Better attendance this month than prior months. Postponed Gender Inclusive Language workshop. Please email physical meeting schedule requests. Expenses include phone and website costs. Every phone line shift service opportunity is currently filled (yay!)

4:13 p.m. – Elections

RCM II – no nominations, PLEASE take back to homegroups!!!

Activities – Nicole C. volunteered! Qualifications read from policy. Nicole qualified herself, several questions asked. She has 18 months of cleantime, so cleantime requirement would need to be waived by the Body.

Michael – suggested, because of cleantime, that she be made Assistant Activities Chair. Ann Marie – spoke to Nicole extensively and gave support.

➔ **CONSENSUS REACHED** on waiving cleantime AND election as Activities Chair

REMINDERS –

ALL proposals that seek consideration at the upcoming month's ASC MUST be submitted at least 5 days in advance of the ASC

New business for next month includes revamp of GSR Orientation Packet – take it back to groups for review and discussion next month

NEXT ASC IS FEBRUARY 4, 2024 2-5 P.M. AT REATX

JANUARY ROLE CALL

GROUP	PRESENT?	NOTES/2nd ROLL CALL FOR CONSENSUS
Another Chance	Y	
Austin Powerless	N	
Clean and Free	Y	
Courage to Change	Y	
DesencadeNAdos	Y	
Eastside	Y	
Far Out	Y	
Freedom Group	Y	
Free at Last	Y	
Here and Now	Y	
Hill Country	Y	
Just for Today	Y	
Just for Tonight	N	
Living Clean	N	
Men at Work	Y	
Miracles and Solutions	Y	
Never Alone	Y	
New Beginnings	Y	
New Hope	Y	
New Way of Living	N	
Non-Fiction Addiction	N	
Our Gift	Y	
Out and About	Y	
Primary Purpose	Y	
Promise to Freedom	N	
Regeneration X	Y	
Right Stuff	Y	
Searching and Fearless Women	N	
Serenity the NA Way	Y	
Spiritual Mechanics	Y	
Spiritual Seekers	Y	
Stay N Change	Y	
The Twelve Steps to Freedom	Y	
Tuesday at Last	Y	
Twisted Sisters	N	
Wild with Flair	Y	



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Willingness to Try	Y	
Young, Clean, and Free	Y	

30 of 38 groups present → CONSENSUS IS 24 GROUPS